




Republic of the Philippines  
**Department of Education**  
Region XII  
**Division of Sarangani**  
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**Division Memorandum**  
No. 335, s. 2014

To : District Heads, School Heads, Division IPEd Coordinator  
Division IPEd Officers, District IPEd Focal Persons  
School Heads  
This Division

From :   
**ISAGANI S. DELA CRUZ, CESO V**  
Schools Division Superintendent

Subject : **Finalization of the Division IPEd Summit cum Focus Group Discussion (FGD)**

Date : September 30, 2014

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1. Please be informed that there will be a Division Consultative Conference on October 7, 2014, 1:00P.M. at New Division Conference Hall, Division Office, Alabel Sarangani Province.
2. The agenda of the said conference is the finalization of program and activities of the Division IPEd Summit cum Focus Group Discussion (FGD).
3. Travelling and other incidental expenses relative to this activity is chargeable against school local funds, subject to usual accounting and auditing rules and regulations.
4. Attendance is a must.
5. Immediate and wide dissemination of this memorandum is desired.